



Alexandria Dukes RFC Incorporated

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 2016 Annual General Meeting of the association will be held on Saturday 12th November 2016 at South Coogee Bowling Club, Henning Ave, South Coogee NSW, commencing at 12pm (noon). All members of the Club are encouraged to attend this important meeting.

AGENDA

The business to be conducted at the annual general meeting will be:

1. to confirm the minutes of the last preceding annual general meeting and of any special general meeting held since that meeting
2. to receive from the committee reports on the activities of the association during the last preceding financial year including
 - a. President's report
 - b. Treasurer's report & presentation of the Club's financial statement
3. to elect the following
 - a. Office-bearers of the association
 - i. the president,
 - ii. the vice-president,
 - iii. the treasurer,
 - iv. the secretary
 - b. At least 3 ordinary committee members according to Part 3 of the association's constitution
4. to receive and consider any financial statement or report required to be submitted to members under the Act
5. To consider and if thought fit pass a special resolution, in whole or part, to simplify and amend the association's constitution (as contained in Annexure A) to better reflect the club's operational practices

All members of the Club are eligible to nominate for election to the committee. Anyone wishing to nominate should send nominations to the Secretary (Corey Mangan) via email to secretary@dukesrugby.com.au with details of the nomination (including the position you are nominating for) at least 7 days before the date of the AGM (that is, no later than Saturday 5th November).

Annexure A - Special Resolution

A special resolution is proposed to amend and simplify the Club's constitution to simplify and better reflect the club's operational practices. These changes include the following -

- 1. Remove unnecessary or incorrect definitions from Clause 1**
 - a. Delete the definition for "Director-General" from Clause 1 (1)

- 2. Update the rules regarding membership to remove irrelevant provisions relating to membership of persons of unincorporated bodies, amalgamated associations and registrable corporations**
 - a. Delete Clause 2 (2) and renumber the remaining clauses

- 3. Update the rules regarding membership of the association to simplify membership requirements and better reflect the club's operational practice**
 - a. Replace section 3 with the following:

"3. Nomination for membership

(1) A nomination of a person for membership of the association:

 - (a) must be made by the nominee by either:
 - (i) completing the club registration process via an appropriate online platform designated by the committee, or
 - (ii) providing their personal details to a committee member to be registered on their behalf, and
 - (b) making full payment of the appropriate annual membership fee designated by the committee.

(2) As soon as practicable after receiving a nomination for membership, the secretary must refer the nomination to the committee which is to determine whether to approve or to reject the nomination.

(3) In exercising their approval under clause (2), the committee is under no obligation to accept anyone as a member of the association simply for having completed the steps outlined in clause (1). The committee may retain the membership fees paid as costs associated with the nominee's participation in club activities (e.g. playing and insurance fees), without accepting the nominee as a member of the association.

(4) The online platform referred to in subclause (1) (a) must provide functionality to maintain a register of members, otherwise the Secretary should maintain a register of members and record a member's name in the register upon their acceptance under clause (2)."
 - b. Delete Appendix 1

- 4. Simply the process to nominate for election as committee member, removing the need for it to be made in writing and signed by two other members of the association**
 - a. Replace Clause 15 (1) (a) with the following:

"must be made in writing (including email, SMS or instant message) by the

candidate, and”

5. Allow committee meetings to be held remotely/via teleconference

- a. Insert new section 21 and renumber remaining sections and clauses
“21 Use of technology at committee meetings
(1) A committee meeting may be held at 2 or more venues using any technology approved by the committee that gives each of the committee’s members a reasonable opportunity to participate.
(2) A committee member who participates in a committee meeting using that technology is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.”

6. Update the provision for postal ballots to also include electronic ballots

- a. Replace article 34 with the following:
“36 Postal or electronic ballots
(1) The association may hold a postal or electronic ballot (as the committee determines) to determine any issue or proposal (other than an appeal under clause 12).
(2) A postal or electronic ballot is to be conducted in accordance with Schedule 3 to the Regulation.”

7. Allow general meetings to be held remotely/via teleconference

- a. Insert new section 35 and renumber remaining sections and clauses
“35 Use of technology at general meetings
(1) A general meeting may be held at 2 or more venues using any technology approved by the committee that gives each of the association’s members a reasonable opportunity to participate.
(2) A member of an association who participates in a general meeting using that technology is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.”

8. Modify the association’s financial year to better align with the rugby season

- a. Delete clause 42 (a) and renumber the remaining clauses
- b. Delete the words “1 July” and “30 June” from clause 42 (b) and replace with “1 November” and “31 October” so that it reads:
“each period of 12 months after the expiration of the previous financial year of the association, commencing on 1 November and ending on the following 31 October.”